



CREDO CHRISTIAN HIGH SCHOOL

STUDENT HANDBOOK

H.H. Moes, B.Ed., M.A.
Principal

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This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

POSTAL CODE _____ PHONE _____

STUDENT NO. _____ HOMEROOM _____

WELCOME TO CREDO CHRISTIAN HIGH SCHOOL

Credo Christian High School opened its doors thirty-eight years ago, offering instruction to students in grades 8 -11. This coming June (2016), the Lord willing, the thirty-seventh class will graduate. We have experienced the Lord's blessings throughout the years, and continue to go forward in the Lord's strength.

The words of Colossians 1: 9-10 have been selected as our theme for the year:

" . . .be filled with the knowledge of his will in all spiritual wisdom and understanding, so as to walk in a manner worthy of the Lord . . . "

"Why is it that we see more spiritual growth in the lives of some followers of Jesus and less in others? Every believer is either progressing or regressing spiritually. We are either growing, or we are drawing back. We are either gaining ground, or we are losing ground.

We all have a role to play when it comes to growing spiritually. God wants us to grow in our faith and wants us to deepen our knowledge of Him. When we are aligned with the will of God and start walking accordingly, spiritual growth begins to take place." (Lauwrie)

At Credo Christian High School, we are privileged to be able to be guided and encouraged by the instruction of God's gift of His divine word. May we dig deep this year, into God's well of salvation (Isaiah 12) and rejoice in our relationship with our God. He chose us, and gave us saving faith. May we as Credo Christian High School rest in His power as we strive to model our lives after Jesus Christ.

A school is also a social place. We meet new friends here and we foster bonds that will be with us throughout our entire life. Enjoy the gifts that God gives us through these relationships. Cherish the moments. Make the most of the time. Be rooted in wholesome living by building on the foundations established in our homes.

At school we continue to learn and experience that the decisions we make will have consequences for our entire life. When we think of decisions and consequences we often reflect on the big ones – continuing our education, choosing a career, getting married, and raising a family. But, there are many more decisions that are made every day. They too have consequences and contribute in a significant way to shaping our lives. We need to consider and weigh all of our decisions carefully as we live out our lives in obedience to God's promises.

As covenant children we're set apart for service in God's Kingdom. This service requires a solid foundation and the Christian school can help you to build on this foundation.

On behalf of the staff

H. Moes, Principal
September 2015

STAFF DIRECTORY

Staff

Mrs. Sharon Allison
Mrs. Alice Bisschop
Mrs. Jan Bredenhof
Mr. Ron de Haan
Mr. Fritz Douma
Ms. Mary Jane Helder
Mr. Derek Hoogerdijk
Mrs. Cathy Kieneker
Mrs. Sara Kingma
Mr. Nick Mans
Mr. Harry Moes
Mrs. Karen Vandeburgt

Mr. Colin Van Delft
Mrs. Sheila Van Delft
Mr. William Van Delft
Mrs. Michelle Vandeburgt
Mr. Burke VanderHorst
Mrs. Ginny VanderHorst
Ms. Kayla VanderHorst
Mr. Tom VanderHorst
Mr. Eric Vanderpol
Mr. Nick Vanderven
Mr. Vince Van Spronsen
Mr. Martin VanWoudenberg

Office Staff

Mrs. Helen Bulthuis
Mrs. Alice Horstman

Library

Mrs. Joyce Meerstra
Mrs. Caroline Visscher

REGULATIONS AND PROCEDURES

A school, like any organization, can best realize its vision when there are clear guidelines outlining the expectations of the participants. ***School Regulations and Procedures*** have been prepared so that students and parents will know what they can expect. We will continue to encounter circumstances which may not have been fully outlined or which do not neatly fall within one or the other category. We are convinced that in those circumstances the cooperative efforts of students, teachers and parents will enable us to be guided in an appropriate direction.

Students at Credo Christian High School are expected to:

- be respectful and considerate of one another, their teachers and staff members;
- observe all school expectations;
- contribute to the learning environment by being positive, courteous and orderly.

These expectations come from the desire to build a true Christian community at Credo Christian High School, based upon a genuine concern for one another embraced in a spirit of Christian love.

In the following pages we have outlined the school's **Expectations** (Academic, Department, Dress, Extra Curricular and other) and have also outlined the **Sanctions** that might be used to help ensure that the school maintains a consistent course.

1. EXPECTATIONS - ACADEMIC

Parents send their children to school to get an education. This education has many component parts...all of which are important. The academic side of this pursuit however, remains of foremost importance. This academic expectation is to be rooted in Biblical principles. Honesty, integrity and the optimal deployment of talents underline these expectations.

Attendance

- Daily and regular attendance of all classes is vital to academic success. Catching up is much more difficult than keeping up. Subject attendance is closely monitored and frequent absences could jeopardize course credit.
- Students are responsible for all work missed during an absence of any kind (field trip, sickness, sports, etc.). They should expect to write any missed tests upon returning to school. (Exceptions to this may be considered, particularly when the absence is prolonged).
- Absence from school, for reasons other than medical, does not qualify for government funding requirements.
- An unexcused absence will have disciplinary consequences and may result in the writing of all June examinations.
- When students return to school from an absence, they must see all their subject teachers to determine what they have missed.
- FAMILY VACATIONS. The practice of taking family vacations during the school year is discouraged. However, students who do take extended vacations must make arrangements before their vacation by communicating with all their teachers and develop a workable solution.

Agenda

- All students are to purchase a school agenda. This agenda is to be used to maintain a neat and orderly record of assignments and related responsibilities.
- School expectations are published in the agenda, but not every eventuality can be foreseen. Students are expected to use common sense and good judgment. If the student is not clear as to a policy, he/she should inquire from his/her teachers or from the office staff.
- Agendas will be used as *admit slips* (for late entry to the classroom) and *excused slips* (for early departure from class). Students therefore should have their agenda with them at all times.
- Students are expected to treat their agendas in the same responsible, respectful manner they treat their school textbooks. All pages of the agenda must remain intact. A lost or damaged agenda must be replaced.

Evaluation

- Evaluation of student progress occurs daily. Completion of assignments, participation in classes as well as regular testing, form the basis by which teachers determine progress.
- To assist students in their preparation for provincial examinations, all students will be expected to write three compulsory year-end examinations. The schedule may vary from year to year, but compulsory examinations will be scheduled for Bible, English, Mathematics, Science, and Social Studies.
- *Grade 12 Exams* All students enrolled in a senior Socials Studies course (ie, History12) will write a final examination. All students registered in provincially examinable courses must write those examinations. Other senior course examinations are at the discretion of the instructor.

- *Minimum marks for Final Exams.* It is expected that students demonstrate--at the very least--a reasonable effort in their exams. Students who fail an exam, or who leave large sections undone can expect to return to school to complete the exam, or to complete an equivalent assignment.
- Students who miss an examination are required to provide a written note from their family doctor to verify their absence.
- Students may be exempt from (non Provincial/compulsory school) June examinations, provided they have
 - maintained an overall (cumulative) average of 75%
 - maintained a final term average of 75%
 - completed all key assignments
 - maintained a high standard of academic honesty

Homework

- All students will have regular homework assignments. These are to be recorded in the school agenda. Completing daily homework assignments is a vital and necessary step in ensuring that good academic achievement is possible.
- It is indicated in the “Regulations of the Council of Public Instruction” issued by the Ministry of Education, that students of Grades Eight and Nine should do approximately one full hour of homework daily, and that students of Grades Ten, Eleven, and Twelve should do approximately two hours of homework daily.
- Parents are responsible for guiding their children toward a balanced commitment to home study at each stage of their learning.
- Students who do not satisfactorily complete homework, may be required to attend a “homework hall” (at lunch time) for a period of time until they have caught up with their work.

Honesty

- Academic honesty is highly valued. Students can expect to receive a zero on any test/exam/assignment in which they have not been honest and can expect to write a final June examination in that subject.
- When a student incorporates into his/her own work either ideas or phrasing from another source, whether through an indirect or direct quotation, the student has an obligation to indicate the source of the idea. Failure to do so is plagiarism. The penalty for such a serious action will be determined by the teacher in consultation with school administration.

Honour Roll

- While the genuine achievement of all students is celebrated, outstanding academic achievement will receive special mention.
- Students who achieve an overall average of 80% in a term, are listed on the Honour Roll. Students whose average is 86% will be recognized as “Honours with Distinction.”

Library

- The library contains a variety of fiction and nonfiction books, paper and electronic academic support materials that can be referenced to enhance learning.
- The library subscribes to a variety of magazines and electronic databases for student perusal and research.
- The library may be used before school, during school and after school as a quiet study. Students using it for other purposes will be required to leave.

- Students are not to remove any reference material from the library. A photocopier is available for those needing copies of any reference materials. A nominal fee is charged for copies made.
- There is to be no eating or drinking in the library.

Promotion

- Promotion from grade to grade is based on a number of factors. Most students will be given a clear pass based on their academic progress.
- Promotion in grades 8 and 9 is largely grade promotion. Students may move on to the next grade level unless too many and/or critical courses have not been completed. Some students may need to repeat the entire year while other students may be prevented from taking certain courses in following years, unless they attend summer school.
- Promotion from grades 10, 11, and 12 depends on having accumulated sufficient credits to satisfy Ministry of Education and Credo Christian High School graduation requirements.

Report Cards

- Report cards are issued four times per year (November, February, April, and June). Parent-teacher interviews are scheduled for November, February. A third set of interviews tentatively scheduled for April is under review. Academic updates may be supplied at the request of parents or if considered necessary by the school.

Scholarships and Bursaries

- Senior students should be well informed about the latest information regarding scholarships and bursaries. Post secondary education is expensive and students are urged to make the most of the financial assistance available.
- Scholarship money is also available to students in grades 10, 11 and 12 through a Ministry of Education program (Passport to Education). Students are encouraged to do their best to earn scholarship dollars.

Student Services

- The Student Services Department is available for providing assistance for planning towards academic and career opportunities and for personal concerns.
- Students are encouraged to become familiar particularly with the materials available regarding post secondary options.

Textbooks

- Students will be issued textbooks for most of their subject areas. It is the responsibility of the student to take proper care of these textbooks.
- Students will need to pay for replacement or repair of textbooks that have been issued to them.

2. EXPECTATIONS – DEPARTMENT

Our behaviour should be governed by the words of the apostle Paul (Philippians 4:8) *“...whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable...think about such things.”* In this way our lives will more and more begin to show the fruits of the Spirit.

We recognize, as God's children, we often show only a small part of this new obedience. Consistent, firm, loving and patient guidance is required from teachers and parents to enable this growth. To facilitate this guidance we must outline the expectations regarding the daily behaviour of students.

A school which serves the needs of approximately 270 young people may outline expectations that differ from those found in individual homes. The social dynamic at school is different from that of the home and therefore requires other measures.

We identified the items that follow as most critical in ensuring the school remains a safe and secure environment, able to focus on its primary responsibility.

Boisterousness

- Rowdy behaviour, running in the hallway and boisterous exchanges between and among fellow students is not permitted. While there may be an attempt to justify such behaviour under the banner of "fun," it contributes in creating an environment that is not safe or secure.

Computers

- Students may have access and use of the school computers and will be given an individual password, not to be shared with others.
- Students are to recognize that e-mail is a form of public communication. Misuse of this medium will result in the loss of privilege.
- Student access to the internet will be carefully monitored.
- No food or drink is to be brought into the computer labs.
- Further particulars regarding the use of computers are found in *Credo Christian High School – Acceptable Use Policies for Internet & Network*. All students will be required to comply with these regulations.

Drinking/Drugs

- Consumption or possession of alcohol at school and at any school-sponsored functions is strictly prohibited.
- The possession or use of any drugs, other than for medical reasons, is strictly prohibited.

Gum

- Because of the problem with gum on carpets and under furniture, we stress the need for its appropriate disposal. Individual classroom situations, at the discretion of the teacher, may limit the practice of chewing gum.

Harassment

- Students must see the school as a safe environment enabling them to grow in confidence and maturity. Therefore any form of harassment, intimidation, and discrimination, which undermine students and portray them as less than socially acceptable, are expressly forbidden.
- Malicious continual teasing and other forms of verbal abuse are also expressly forbidden. Such verbal exchanges are often dismissed as a "joke" but students should understand the seriousness of this matter and be fully aware of the hurt that can be inflicted on others.
- Students who have reasonable grounds to suggest there may be inappropriate abusive behaviour between adults and children (minors) are urged to report such incidents in confidence to any staff.

Multiculturalism

- Our student enrolment increasingly reflects a multicultural population. For a number of students, English is not a first language. We expect these students will make every effort to learn English as soon as possible to enable them opportunity to be successful in their studies. At the same time others will need to recognize and be sensitive to the fact that this transition in culture and language is difficult and will take time.

Personal Electronic Devices (cell phones, iPods, etc)

- In order to promote a productive, safe, and focused learning environment free from distractions and to build community through positive face-to-face social interactions, the use of electronic devices is **restricted** during school hours (8:47 am – 3:00 pm). This policy will also help build necessary self-discipline and teach appropriate use as required in the working world.
- Some **prohibited** uses of personal electronic devices include: interference or disruption of the learning environment, violation of personal privacy, compromising school safety, academic dishonesty (cheating), and any other illegal or unethical activities.
- If these devices are visible, audible, or disruptive during restricted hours, **students should expect to be instructed to bring their device to the office.**
- **Note:** There may be an exceptional situation in which a particular class or lesson benefits from the use of these devices. Such exceptions are determined by the teacher, and would be for legitimate educational benefit.

Public Display of Affection

- The school has a “no contact rule” as it pertains to public display of affection. In this sensitive area of conduct, it is important to recognize and respect boundaries and standards of public behaviour.

Recycling

- Reduce, reuse, and recycle. When packing a lunch, please use reusable glass and plastic containers for drinks, soups, sandwiches, and snacks. Aim for a garbage-free lunch and help cut down on waste. All garbage and recyclable items should be placed in the appropriate bins located throughout the school property.

Smoking

- Smoking as well as the possession of cigarettes is prohibited at school, in the immediate vicinity of the school property and at school-sponsored events. Students found to be in the company of smokers may be judged to have broken this rule.

Speech

- Speech and language is to be of the highest standard reflecting respect and dignity towards fellow students and adults and thereby acknowledging the parentally delegated authority of the teacher. Our language is to be up building, and reflective of a Christ-centered community.

Vandalism

- Respect for personal, private and communal property is of primary importance. Students found to be in the company of others intent on doing damage to property will also need to assume responsibility for subsequent damages.

Visitors to the School

- All visitors to our school must check in at the Office for a VISITOR'S PASS. Students are expected to direct visitors to the office with courtesy.

Weapons

- A weapon will be defined as anything used to intimidate or hurt someone or to put someone in fear.
- Weapons of any kind are prohibited on school premises and school events.

3. EXPECTATIONS – DRESS/ GROOMING

Fashion, dress and grooming continues to be a sensitive area. Our appearance reveals much about our personal feelings and often conveys a message to others. We must remember that as Christians we are to be “living letters” (II Corinthians 3:2) in terms of what we say, do and also with respect to our outward appearance. Therefore in general terms, dress **and grooming** should reflect modesty, should appear to be clean and in good repair and should be appropriate for the occasion **and conducive to a productive school environment.**

In the area of fashion **and grooming** it will be evident that the standards and expectations of the school can be different from individual homes. The administrative staff reserves the right to rule on admissibility and appropriateness.

Advertisement

- Student clothing should not advertise a lifestyle inconsistent with generally understood community expectations. This includes, but is not restricted to, direct or subtle promotion of alcohol, drugs and tobacco, advertisement with multiple messages as well as the promotion of rock groups that reflect unacceptable lifestyles.

Coats/Hats

- Students are to leave their coats in their lockers and not wear them to class.
- Students are not to wear hats inside the school.

Grooming

- Personal grooming is to reflect generally understood and accepted standards of neatness, modesty and cleanliness found within the supporting community.

Jewelry

- Jewelry is to respect the restriction that “piercing” be limited to the ears and for girls only.

Shirts, Skirts, Pants, Shorts and Shoes

- Slogans and graphics must be in keeping with Credo's community standards.
- Skirts and pants/or shorts must be worn at the waist, and should be of adequate length (approaching the knee).
- Shirts are to provide ample coverage from shoulder through waist (no sleeveless wear).
- Students are responsible for providing adequate footwear. A second pair may be advisable. Shoes are to be worn at all times.

4. EXPECTATIONS – EXTRA CURRICULAR

While the primary focus of school remains academic, we recognize that very valuable lifetime learning is enabled through extra curricular opportunities. Participation is voluntary and is a privilege which requires ongoing commitment.

Ambassadors

- Students who participate in extra curricular activities do so as ambassadors of the school and therefore a high standard of deportment and sportsmanship are required at all times.

Privilege

- Students participate in extra curricular events on a volunteer basis and are granted the privilege conditional upon their ability to adequately fulfill their academic requirements and their ability to meet the expectation associated with being a good ambassador. Those whose conduct is contrary to the school's expectations may be prevented from participating in extra curricular activities.
- Participation in extra curricular activities requires planning and may require further financial commitment. Students, in fulfillment of their Graduation Transitions requirement, need to submit to the administration a Student Learning Plan balancing academics, extra curricular opportunities, church and work commitments. Students involved in extra curricular activities will especially need to consider having a workable plan in place.
- All students who participate are given a copy of the *Credo Christian High School – Extra Curricular Policies*. They must agree to be governed by these expectations as a prerequisite to participating.

5. EXPECTATIONS – OTHER

The following procedures have been identified as helpful, to enable the school to function in an orderly fashion.

Announcements

- Some announcements may be made before school, at lunch and at the end of the day but most announcements will appear on the TV monitors located throughout the school.
- Students are responsible for honouring the commitments as required by the announcements.

Caution (Textbook) Fee

- All students new to the school are to pay a caution fee (in September). In the event that textbooks are not returned or are damaged upon return, a corresponding adjustment is made to the students' caution fee account.
- At the beginning of each year, students are required to bring their account balances back to the original level. This caution fee is used to pay for the rental of grad gowns for all students who graduate. Funds are returned to all other students.

Field Trips

- During the school year a number of field trips are organized to complement classroom learning. Students will be given **consent forms** which must be completed and signed by a parent.
- Students are responsible for completing any work missed, while on a field trip.

- Students are expected to dress appropriately for such field trips.
- There will be no field trips within two weeks of June exams.

Fire Alarm

- It is a criminal offense to engage a false fire alarm. Students can expect an immediate suspension for an indefinite period of time.

Fire Escape

- Students are not to loiter on or in the immediate vicinity of the Fire Escape stairway.

Fundraising

- Throughout the year, various special interest groups will organize school approved fundraising events. Students will be given advance notice of these events and prices will be set to enable maximum participation.

Lates/Illness

- Students who are late for class, will need an ***admit slip*** before going to the next class. This can be obtained either from the office or from a teacher who may have detained the student. The admit slip will be written directly into the school agenda.
- Students who become ill at school are to inform the office staff so that the necessary arrangements may be made.
- The office staff is not authorized to dispense medication.

Leaving the Property

- No students are allowed to leave the property without permission. A note from home may be required before such permission is granted; however such a note does not guarantee that permission will be given.
- A student is to “sign out” at the office after permission has been given and before leaving.
- Property to the north and west of the church are considered out of bounds.

Litter

- Students are to take responsibility for maintaining a neat and tidy appearance around the school. Garbage and recyclables are to be properly disposed.

Lockers

- Each student is privileged to use a locker and takes on the responsibility to care for it. Each student is assigned a locker for the school year.
- Students must not leave books, bags, etc. on the floor in front, or attached to the outside of their lockers at any time when they are away from their lockers as the hallways must be kept clear for safety and emergency reasons.
- Any pictures or other items hung in a locker should be easily removable without causing damage to the finish on the doors.
- The content of pictures or other items should be consistent with generally understood community standards.
- All lockers must have an approved Dudley combination lock. It is the responsibility of the student to provide such an approved lock (they will be available for sale in the office early in September).

- It is the student's responsibility to keep others from knowing the combination of their lock. **Lockers must be locked at all times.**
- Students are strongly urged not to bring large amounts of cash or valuables to the school.

Lost and Found

- There is a lost and found box in the hallway near the Student Services office. Jewelry, eye glasses and other "non clothing" items can be claimed at the office.
- Leftover items will be disposed of as the need arises.

Lunch

- Lunches are to be eaten in designated homeroom classes and not during morning and afternoon classes.
- Students who have other urgent school matters are to inform their homeroom teacher.
- A bell (5 minutes after the end of period 3) will mark the beginning of the eating period and will enable an orderly transition to homeroom so that lunch devotions can be completed.
- Students are expected to help in keeping the classrooms neat and tidy, to avoid spills and to put garbage in the proper place.

Office Telephone and Cell Phones

- The office telephone may be used by students if required. **Personal cell phones may be used during the nutrition break and before and after school. At all other times students are to use their cell phone only in the school office upon receiving permission.**

Parking Lot

- Students are not to loiter in or around the cars or the bikes on the parking lot.
- Students who drive are to park in the west end of the parking lot (center and north sections) beyond the farthest speed bump.
- Students who drive are to register their vehicles and will need to comply with *Credo Christian High School – Expectations of Student Drivers*.
- Students are not to use the parking lot to play ball so as to avoid causing property damage to vehicles.

Posters and Notices/Photocopying

- Posters and notices for clubs and related student activities are to be cleared with the office or a supervising teacher before being posted.
- There is a photocopier in the library available for student use for a nominal fee.

School Sponsored Activities

- Any activities (either inside or outside of regular hours) sponsored directly or indirectly by or through the school, must receive prior approval from the administration.

Signing In/Out

- Students who arrive after classes begin in the morning must **sign in** at the office.
- Students who need to leave early during the day are to get an **excused from class slip** (to be recorded in the school agenda) before 8:50 or at lunch. **All** students must **sign out** at the office if they leave before the end of the day.

Student Activities

- Students are encouraged to become involved in student-sponsored activities. The staff will help as much as possible so that all may enjoy this area of student life.
- The Student Action Leadership Team (SALT) will continue to assume responsibilities in this area.

Vending Machines

- Students may use the vending machines before and after school as well as during nutrition break and lunchtime. The use of these machines is not to interfere with regular school responsibilities.
- “Empties” are to be left in the designated containers in the hallways.

Valuables

- Students are urged to keep their valuables **locked** in their locker, thereby minimizing the temptation of theft.
- The school will help to recover missing things but cannot assume responsibility.

Visitors

- Students are *not* to bring visitors (family and friends from elsewhere etc.) along to school. Having visitors spend the day at school detracts from the daily responsibilities of others.

6. SCHOOL SANCTIONS

Expectations of personal conduct must be of a high standard, and based upon Biblical principles which are generally shared by the home. In spite of our best intentions, we recognize we remain encumbered by our sinful human condition. We stumble and fall, are in need of correction, and will therefore face the consequences of the decisions we make. An important part of nurturing and education includes the need to learn about and experience corrective consequences.

Consequences have been identified as **school sanctions**. These school sanctions address student misconduct at three general levels: **slight**, **serious** and **grave misconduct**. These levels of misconduct represent a continuum. A specific event may not readily fall within a particular category. The context in which an incident takes place often helps to understand it. Student response and recognition of wrongdoing will also help in further determining how best to deal with the situation. The school may consider it appropriate and necessary to review a student's entire school record to determine the seriousness and implications of a particular incident.

The school will make every effort to ensure that matters of discipline are handled in a fair and equitable manner. Students and parents are informed that there is opportunity to appeal and/or review the decisions of the school. Particulars about such an appeal or review are available upon request.

It is fair to conclude that interpersonal matters (respect, honesty, cooperation, etc.) are generally treated more seriously than administrative matters (i.e., punctuality, library fines, etc). At the same time, even repeated “minor” infractions (i.e., lates) can become matters of real concern.

Slight Misconduct

- For the most part, slight misconduct is restricted to classroom and other first offence incidents.
- Consequences can include detentions and/or loss of privilege in some combination.

Serious Misconduct

- Serious misconduct will often be shown through repeated incidents of a less serious nature.
- Violation of smoking expectations (consumption or possession) is considered to be serious on the first offence.
- The undermining of respect and authority is considered a serious offence.
- A deliberate disrespect for the property of others is a serious matter.
- Expressed attempts to inflict injury and harm (verbal or physical) to others will be treated in a serious manner. Such attempts include on-line bullying or harassment in which the school's name or premises is involved.
- Consequences can include detentions (before and after school) school, community service, suspensions (either *at home* or *in school*) for a number of days. Students on suspension:
 - are not to be on the school premises or on the school buses
 - are not to attend or participate in any school activity
 - are responsible for any and all work missed
 - will receive 0 (zero) for any scheduled tests not written
 - may receive school work via the administration

Grave Misconduct

- Grave misconduct will be shown through repeated and deliberate misconduct of a serious nature.
- Violation of the expectations relating to drugs and alcohol is considered to be grave on the first offence.
- Ongoing and prolonged violations which very seriously undermine authority and respect are considered grave.
- Violations which very seriously and deliberately endanger the health and safety of others are considered grave.
- Consequences can include extended periods of suspension from school, community service, and expulsion; and are generally reviewed and determined by the school board's Discipline Review Committee.

7. PROTECTION OF PERSONAL INFORMATION

Credo Christian High School is committed to meeting the privacy standards established by British Columbia's *Personal Information Protection Act* (PIPA). The school will collect, use and disclose personal information for the purpose of establishing, maintaining and terminating the student's relationship with the school. The school board's approved policy with a respect to PIPA is available upon request from the principal.

SCHOOL CALENDAR-2015/2016

September	8	Opening Assembly
	8	First Day of Classes
	School Photos
October	9	CTABC Convention
	12	Thanksgiving Day
November	6	End of Term 1
	11	Remembrance Day
	16	First Term Report Cards
	18/26	Parent/Teacher Interviews
	18	Annual General Membership Meeting
	27	Professional Development Day
December	18	Last day before Christmas Break
January	4	First Day of School...2016
	22	End of Term 2
	29	Second Term Report Cards
February	3	Parent Teacher Interviews
	4 & 5	Professional Development Days
	8	Family Day
March	14	First day of Spring Break
	25	Good Friday
	28	Easter Monday
	28	Last day of Spring Break
April	14	End of Term 3
	22	Third Term Report Cards
May	12.....	Science 10 / English12 Examination
	13	Communications 12 Examination
	18	Grade 8 Parent Orientation
	18	Spring Budget Meeting
	19	Grade 8 Day
	20	Professional Development Day
	23	Victoria Day
June	17	Last day of school
	20-29 (tentative)	EXAMINATIONS
	28 (tentative)	Graduation Ceremonies
	29 (tentative)	Graduation Banquet

CREDO CHRISTIAN HIGH SCHOOL

BELL SCHEDULE

Regular Day

Warning Bell	08:47
Period 1	08:54 - 09:58
Period 2	10:02 - 11:02
Break	11:02 - 11:12 (warning bell 11:08)
Period 3	11:12 - 12:12
Lunch Period	12:12 - 12:25
Noon Break	12:25 - 12:48
Period 4	12:56 - 01:56
Period 5	02:00 - 03:00

Assembly Day

Warning Bell	08:47
Assembly	08:54 - 09:30
Period 1	09:35 - 10:25
Break	10:25 - 10:35 (warning bell 10:31)
Period 2	10:35 - 11:25
Period 3	11:30 - 12:20
Lunch Period	12:20 - 12:33
Noon Break	12:33 - 01:02
Period 4	01:10 - 02:00
Period 5	02:05 - 03:00